

Hospitality Objectives 2011

<b>Objective</b>	<b>Standard Rules</b> (if required) specific to this Committee that are in addition to accepted legal requirements	<b>Strategies</b> Actions planned to achieve objectives	<b>Action Plan</b> Steps required to implement actions	<b>Desired Outcomes</b> Successful Indicators	<b>Monetary Costs</b>
Raise the profile of the Hospitality Committee & promote greater attendance at Sunday service 'Refreshment Hour'		<ol style="list-style-type: none"> <li>1. Pulpit pitch – Minute for Hospitality @ 11:00 am service</li> <li>2. Photos of Refreshment Hour, Hospitality events, etc. on Power Point</li> <li>3. Newsletter articles</li> <li>4. Word of mouth invitations</li> </ol>	<ol style="list-style-type: none"> <li>1. Meet with Worship/CSDC to plan time for pulpit pitch</li> <li>2. Take photos of events &amp; committee members &amp; submit to Sound/Power Point Team</li> <li>3. Acquire testimonials from folks who attend 'Refreshment Hour' - submit to Sharon for publication</li> <li>4. Encourage folks to invite others to 'Refreshment Hour' – take regular attendance count</li> </ol>	More folks will be aware of the Hospitality Committee's role and attend 'Refreshment Hour' after the 11:00 service	More folks attending will increase refreshment costs but this should be offset by Sunday donation basket proceeds
Encourage more volunteers to help with 'Refreshment Hour' and if possible join the Committee		<ol style="list-style-type: none"> <li>1. Create a compassionate &amp; joyful working atmosphere</li> <li>2. Link with Newcomers Committee</li> <li>2. Encourage members to invite others</li> <li>3. Invite potential members to a Hospitality meeting &amp; to observe preparations for 'Refreshment Hour'</li> <li>4. Have clear guidelines &amp; instructions to aid folks who volunteer for 'Refreshment Hour'</li> </ol>	<ol style="list-style-type: none"> <li>1. Model caring, happy &amp; democratic leadership</li> <li>2. Attend a Newcomers meeting &amp; luncheon to check on new attendees &amp; their interests - keep regular contact with Newcomers</li> <li>3. Check possible contacts/lists for new members at Hospitality Meetings.</li> <li>4. Regularly revise instructions &amp; have such posted in the kitchens. Send instructions ahead of time to folks who are helping</li> </ol>	<ol style="list-style-type: none"> <li>1. Two to Four more volunteers will join the roster of volunteers</li> <li>2. Two more folks will join the committee</li> </ol>	
Increase Attendance at Congregational Meetings		<ol style="list-style-type: none"> <li>1. Provide appetizing luncheon</li> <li>2. Charge people &amp; have money takers at front of area</li> <li>3. Work with CE to promote meetings</li> </ol>	<ol style="list-style-type: none"> <li>1. Organize food requirements per guidelines</li> <li>2. Make sure people are aware of fee (bulletin/email notice) &amp; arrange for volunteers to take money</li> <li>3. Delegate someone on Hospitality to work with meeting organizers - keep attendance records</li> </ol>	<ol style="list-style-type: none"> <li>1. More people will attend than previously</li> <li>2. Food costs will be covered and perhaps, money generated</li> </ol>	Revenue -\$300.00 Expenses - \$100-\$130.00
Prepare budget to meet budget		<ol style="list-style-type: none"> <li>1. Sunday Collection</li> <li>2. Funeral refreshments</li> <li>3. Luncheons</li> <li>4. Donations</li> </ol>	<ol style="list-style-type: none"> <li>1. Regularly reevaluate necessary costs &amp; purchases</li> <li>2. Plan with Committee members how to reduce costs or raise money</li> </ol>		

Hospitality Objectives 2011

expectations		5. Hospitality General			
--------------	--	------------------------	--	--	--